KNR Constructions Limited





## A. Mohan

**Emp Code** 

:1398

Designation

· JE - STR

D.O.J

: 4/7/2017

Card Valid upto: 31/03/2018

Address

: Vengampet, Kolathoor,

Thiruvallur, TN-631207

Mob: 9047638768

PLACEMENT OFFICER

Siddartha Institute of Engineering & Technology Siddartha Nagar Narayanavanam Road PUTTUR - 517-583, Chitrooi (Dt.) (A.P.)

A. mohan

Employee Sign.

Authorized Signatory

Site Office:

NH-49, KM-56, Somathur Road, M.Karisalkulam Village, Manamadurai Taluk, Sivagangai Dist. Tamilnadu-630 606 e-mail : knrclmadurai@knrcl.com GOVERNMENT OF ANDHRA PRADESH

# PROCEEDINGS OF REGIONAL DIRECTOR OF MUNICIPAL ADMINISTRATION & CHAIRMAN, REGIONAL LEVEL COMMITTEE ANANTHAPUR

Present : Sri / Smt S. ALEEM BASHA

Roc.No. 759/2019/A2/DSC-2019/

Dated: 62/10/2019



-:0:-

Sub: Estt-Ward Secretaries - Appointment of BIJIVEMULA MAHITHA as Ward Amenities Secretary (Grade-II) in KADAPA District - Orders - Issued.

Read: 1. G.O. Ms. No. 217 MA & UD Dept., Dt.20.07.2019

2. G.O. Rt. No. 523 MA & UD Dept., Dt. 21.08.2019

3. Recruitment NOTIFICATION NO. 02/2019, DATED:26.07.2019

4. G.O. Ms. No. 591 MA & UD Dept., Dt. 17.09.2019.

 Minutes of the District Level Committee 224/2019/C1 ,Dt. 29-SEP-2019

Minutes of the Regional Level Committee 759/2019/A2
 Dt. 29-SEP-2019

-:0:-

#### ORDERS:

Consequent upon selection by the District Level Committee and approval of Regional level committee vide reference 5th and 6th read above, Sri/Smt/Kumari BIJIVEMULA MAHITHA S/o,D/o,W/o B VENKATARAMANAREDDY (HT No:191104007423) is hereby provisionally appointed as Ward Amenities Secretary (Grade-II) in KADAPA DISTRICT in the existing vacancy subject to the following terms and conditions:

i) That the appointment is purely temporary and is likely to be terminated at any time without prior notice and without assigning any reasons there for.

Page 1/4

Siddartha Institute of Engineering & Technology
Siddartha Nagar Narayanavanan Road

PUTTUR - 517 583, Chittoor (Dt.) (A.P.)

ODY W MIC PROSENT A Commissioner of Municipal Administration,

- ii) That he/she will be paid Rs.15,000/- Per Month on consolidated pay for a period of 2 years. On satisfactory completion of 2 years period of probation, he/she will be given regular scale of pay.
- period of probation, he/she will be given regard.

  III) He/she will be in probation for a period of two years from the date of joining in the said post. The period of probation may, however, be extended at the discretion of the competent authority. As regards other matters relating to probation, he/she shall be governed by the conditions laid down under A.P. State and Subordinate Service Rules and other rules and instructions in this regard by the Government from time to time.
- iv) During the period of probation, it is required to undergo induction training and also to undertake such other training courses and departmental tests as the Government may prescribe from time to time. Successful completion of probation and subsequent confirmation is mandatory. Failure to complete the period of probation to the satisfaction of the Government or failure to pass the prescribed test (s), if any, will liable to be discharged from service.
- v) During the period of probation, he/she will be liable to be discharged from service at any time without any notice, if
  - a. On the basis of performance or conduct, he/she is considered unsuitable for further retention in service, or
  - b. Otherwise found ineligible or unsuitable to be retained in the service
- vi) That this appointment is provisional subject to the verification of character, antecedents and social category, community, Tribe against which this selection has been made. If at any stage, information provided by the candidate is proved as false or certificates furnished in respect of qualifications i.e., local-area, caste, PHC/ Ex-Servicemen/Sports etc are found to be non-genuine, bogus or if any false information is given, in the antecedents verification form, this provisional appointment will be cancelled forthwith and criminal/legal action will be taken.
- vii) If the candidate is already in service in Central Government/State Government/PSU/Autonomous Body / Bank/Corporation or in any other employment, it is required to submit formal relieving order by the respective organization certifying that his/her conduct during the said employment does not render him/her unsuitable for the present offer of employment.
- viii) His/her services shall liable to be terminated at any time by giving one month notice in-writing, subject to other terms and conditions prescribed under Government rules in vogue.

Page 2/4

Siddartha Institute of Engineering & Technology Siddartha Nagar Narayanavanan Rossd PUTTUR 517 583. Chittoor (Bt.) (APP)

- Ix) He/she are eligible for monetary benefits from the date of joining only.
- x) That the appointment of the individual is subject to the result of court cases pending, if any, in the APAT/High Court of A.P/Supreme Court of India.
- xi) He/she will be liable to refund to the Government the pay and allowances and any other remuneration received by him/her in addition to the amount spent by the Government on the training.
  - a) if they fail to serve the department for a period of 3 years after the completion of training for any reasons: or
  - b) b) if they discontinue the training or discharged while under training for misconduct or any other reasons:
- xii) He/She has to produce the Physical Fitness Certificate issued by a Medical Officer not below the rank of Civil Assistant Surgeon of a Government Hospital in original at the time of joining into duty.
- xiii) Other conditions of service will be governed by A.P. State and Subordinate service rules, as applicable to the candidate, which are in force and as amended from time to time.
- xiv) He/She is directed to report for duty in the posted place within 30 days from the date of receipt of this order, failing which the appointment is liable to be cancelled and his/her name will be deleted from the list of selected candidates. Further he/she is directed that if he/she relinquish his/her claim for appointment his/her decision must be sent to the concerned appointing authorities within stipulated period.

2. Place of Posting will be intimated Separately

RDMA & Chairman, Regional Level Committee

To,
BIJIVEMULA MAHITHA,
7-1-473,N G O COLONY,
BADVEL,URBAN Budwel,
KADAPA,516227
Mobile No: 9441154574

Copy To,
Copy to the District head Quarters Municipal Commissioner,
Copy to the District Collector, KADAPA District,,
Copy to Regional Deputy Director of T&C Planning Concerned,
Copy to Regional SE(PH) Concerned

Page 3/4

Siddartha institute of Engineering & Technology Siddartha Nagar Narayanavanan Road PUTTUR 517 583, Chittoor (Dt.) (A.P.)

INDO-MIM

### INDO-MIM PVT. LTD.



S. CHANDRAMOULI Emp. Code: 20450

Blood Group: 'B'+ve

PLACEMENT OFFICER

Siddartha Institute of Engineering & Technology Signartha Nagar, Narayanayanan, Road Publishing State Chittool (Pt.) (A.P.)

Plot # 62B, (Part-II), APIIC Indl. Park Gajulamandyam, Renigunta-517 520 Tirupati, Chittoor Dist., A.P.

Phone: 8143044662/ 63/ 64/ 65



NAMA VENKATA PAVAN SAI Siddhartha Group of Colleges. 22 March 2017

With reference to the discussion we had with you, we, on behalf of UniTechTransfer GmbH-German centre for Automation and Robotics, Germany, are pleased to offer you the position of "Development Engineer" and invite you to join UniTechTransfer family.

Your cost to the company (CTC) would be 6,00,000 rupees (6 Lakh) Per Annum.

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The company looks for a long time association with all its employees and expects the same from you.

Again, congratulations and welcome to the (UniTechTransfer GmbH) family.

Thanking You,

(Sandeep Rao) Human Resources

> Siddartha Institute of Engineering & Technology-Siddartha Nagar Naravanavanam Road

PUTTUR 517 585 Chittoor Dt.) (A.P.)



To
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Siddhartha Group of Colleges.

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Human Resources

Siddartha Institute of Engineering & Technology Siddartha Nagar Naruyanavanam Road PUTTUR 517 585 Chittoor (Dt.) (A.P.)



To KUVVAKULLI SHANMUGAM Siddhartha Group of Colleges.

22 March 2017

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Siddartha Institute of Engineering & Technology
Siddartha Nagar Naravanavanan: Road
PUTTUR 517 585 Chittoo: (Dt.) (A.P.)



To K YUVAKISHORE VARMA

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(Sandeep Rao)

**Human Resources** 

Siddartha Institute of Engineering & Technology Siddartha Nagar Narayanavanam Road.

PUTTUR 517 583, Chittoor (Dt.) (A.P.)



To SIVA KUKATI Siddhartha Group of Colleges.

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**Human Resources** 

PLACEMENT OFFICER

Siddartha Institute of Engineering & Technology

Siddartha Nagar Narawatraw attam Road.

PUTTUR 517-583 Contour Of Na America



BODIMALLA .RAJESH Siddhartha Group of Colleges. 22 March 2017

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Thanking You,

(Sandeep Rao)

**Human Resources** 

Siddartha institute of Engineering & Pechnology
Siddartha Nagar Naravanavanam Road
PUTTUR 517 585 Chittee Ot 1.845



22 March 2017

SAMA JEPRAKASH
Siddhartha Group of Colleges.

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**Human Resources** 

Salustra Institute of Engineering & Technology Salustria Nagari Narayamavanana Readi:

BUTTUR \$17.5835. Chimton (Dil) (AJRIK



22 March 2017

SANNIBOYINA BALAJI YADAV Siddhartha Group of Colleges.

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Human Resources

PUACEMENT OFFICER
Siddartha Institute of Engineering & Technology
Siddartha Nagar Naravanavanan Road.
PUTTUR 517 085 Chittoo Of 14A,P4

www.unitechtransfer.com



22 March 2017

K.REVANTH
Siddhartha Group of Colleges.

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Human Resources

Siddartha Institute of Engineering & Technology
Siddartha Nagar Narayanavanan Road
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22 March 2017

KOMALA PAVAN KUMAR
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(Sandeep Rao) Human Resources

Siduartha Institute of Engineering & Technology Siduartha Maray Narayanavanan Road

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DI LIVE



22 March 2017

MADINENI VISHNUVARDHAN
Siddhartha Group of Colleges.

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PLACEMENT OFFICER
Siddartha Institute of Engineering & Technology
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Pu. (1971-01) (A.P.)



To VINAY KATTA
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> Siddartha Institute of Engineering & Technology Siddartha Norae Narayanavanan Road

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To
KALLA UDAYKUMAR
Siddhartha Group of Colleges.

22 March 2017

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Thanking You,

(Sandeep Rao) Human Resources

PLACEMENT OFFICER
Siddartha Institute of Engineering & Technology
Siddartha Natiar Narayanavanan Road
Purruff 51 - 60 Chitton Dt.) (A.P.)



A VENKATA GIRITEJA Siddhartha Group of Colleges. 22 March 2017

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Siddarthe Nagar Narayanavanan Road

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Human Resources

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**Human Resources** 

PLACEMENT OFFICER
Siddartha Institute of Engineering & Technology
Siddartha Naga: Narayanavanam Road
PUTTUR 517 553 Chitt: DENIA PT



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Human Resources

PLACEMENT OFFICER

Siddartha Institute of Engineering & Technology

Siddartha Nagar Narayanavanam Road

Physicial 517 583 Chittoor (Dt.) (A.P.)



22 March 2017

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Siddartha Nagar Narayanavanan Road
PUTTUR 517 583 Chittoor (BLAMAP)



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**Human Resources** 

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PUTTUR 51/585 Chittoo (Dt.) (A.P.)



22 March 2017

**SR PURUSHOTHAM** Siddhartha Group of Colleges.

With reference to the discussion we had with you, we, on behalf of UniTechTransfer GmbH-German centre for Automation and Robotics, Germany, are pleased to offer you the position of "Development Engineer" and invite you to join UniTechTransfer family.

Your cost to the company (CTC) would be 6,00,000 rupees (6 Lakh) Per Annum.

The allowances, benefits and other terms and conditions of your employment will be as per company policies and as applicable from time to time.

Your compensation will be reviewed in future as per company policy.

On joining the company, you shall be on probation for 3 months. You will abide by the rules and regulations of the company as maybe in force from time to time.

We expect you to join on 01 July 2017 in line with discussion with you. You need to complete 2 months of training (online) by September 2016. We shall start the online training from June last week or July 1st week. Once you finish the online training, we shall allot the work location. (Chennai, Bangalore, Vizag)

#### **Job Description:**

- Design, build, test and maintain scalable and stable off the shelf application or custom built technology solutions to meet business needs. Act as a subject matter expert for Application Software developers and Engineers.
- Contribute to the entire implementation process including driving the definition of improvements based on business need and architectural improvements
- Create/Write new program modules and maintain them to support Enterprise applications. Analyze, review and modify existing code modules.
- Write and maintain scripts to create new reports.
- Follow and maintain enterprise source code versioning.
- Conduct root cause analysis and advanced performance tuning for complex business processes and functionality.

The company looks for a long time association with all its employees and expects the same from you.

Again, congratulations and welcome to the (UniTechTransfer GmbH) family.

Thanking You,

(Sandeep Rao)

**Human Resources** 

Siddanha Nagar Narayanavanan Road PULLUR 517 523 Christian III LAND



22 March 2017

HEMADRI.K Siddhartha Group of Colleges.

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The company looks for a long time association with all its employees and expects the same from you.

Again, congratulations and welcome to the (UniTechTransfer GmbH) family.

Thanking You,

(Sandeep Rao)

**Human Resources** 

Siddartha institute of Engineering & Technology Siddartha Nagar Narayanavanan Road

PUTTIR 517 583 Chittoot (Dt ) (A P)

www.unitechtransfer.com



To
JESWANTH KUMAR GARREY
Siddhartha Group of Colleges.

22 March 2017

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Again, congratulations and welcome to the (UniTechTransfer GmbH) family.

Thanking You,

(Sandeep Rao)

Human Resources

PLACEMENT OFFICER
Siddartha Institute of Engineering & Technology
Siddartha Nagar Narayanayanan Road



B154, Sector 63, Noida 201301. Uttar Pradosh, India www.kutumbhhrcare.com into@kutumbhbrcare.com 0120 4243 783

Name:- Pandluru Vamsiram Employee ID:- KHPP180091

Designation:-FOS Location: TIRUPATI

### Salary Revision

Dear Pandluru Vamsiram,

With reference to your fixed term contract of employment dated 12/17/2018, this is to inform you that in accordance with the latest judgement from Supreme Court regarding PF contribution on monthly fixed wages, your salary structure would stand revised as follows with immediate effect. Your CTC has been revised from Rs. 19280/- to Rs. 19670/-

Particulars	Old Breakup	New Breakup
Basic	9471	9471
HRA	3788	3788
Conveyance	1600	
Other Allowance	0	
Supplementary Allowance	0	3039
Additional Allowance	189	
Medical Allowance	1250	
Bonus	789	789
Gross Salary	17087	16298
Gross for ESIC	3000	17087
Employee PF @12%	1137	1501
Employee ESIC @1.75%	300	300
LWF	0	0
PT A STATE OF THE	150	150
Total Deduction	1587	1951
Take Home	15500	. 15136
Employer PF @13.36%	1231	1626
Employer ESIC @4.75%	812	812
LWF	0	0
Insurance	150	150
Final CTC	19280	19670

PROFESSIONAL TAX, LABOUR WELFARE FUND & OTHER COMPLIANCE WOULD BE SEPARATE AS PER APPLICABILITY IF ANY The other terms and conditions of your appointment remain unchanged.

For Kutumbh Care Pvt. Ltd. For KUTUMBH CARE PVT. LTD.

Authorised Stratory

PLACEMENT OFFICER
Siddartha institute of Engineering & Technology

Siddartha Nagar Narayanavanan Road Siddartha Nagar N

### Offer Letter

Date: 28/10/2020

### Dear A Himaja,

We congratulate you on the successful completion of the Fixed Term Traineeship with us. Upon evaluation of your performance, we would like to offer you the position of Inside Sales Associate - Sales, under Regular Employment w.e.f 02/11/2020.

## The details of your employment will be as follows:-

Department

: Business Development

Designation

: Inside Sales Associate - Sales

Role Location / Work Location : Byju's - ISA Bangalore

Virtual Onboarding Starts at

: 02/11/2020 - 8:30 AM

**Employment Type** 

: Regular

## **Compensation Details**

**Fixed Compensation** 

: 500000 INR

Variable Compensation

: 300000 INR

The company shall be entitled to deduct, from the above remuneration payable to you, the following contractual, statutory and compulsory deductions:

- 1. **Provident Fund**
- 2. Income tax deducted at source at the rates applicable
- 3. **Employment/Professional Taxes**
- 4. Dues to company including loans and advances
- Any other applicable statutory deductions

The income Tax liability with regards your salary and perks and will be governed by the tax laws of the country as applicable from time to time.

You will be governed by and agree to abide by the General Terms & Conditions of Service of the Company and the provisions of the company's Code of Conduct, which will be mentioned in detail in the appointment letter, issued on the date of joining.

You are requested to join the services of the Company by no later than 02/11/2020, failing which you may please consider the offer to be withdrawn.

We take this opportunity to thank you for the interest you have shown in our organization and look forward to welcoming you on-board for a fruitful career with us.

## To accept the offer, kindly sign the document digitally and submit.

Yours sincerely,

Think & Learn Pvt. Ltd.

Accept Job Offer by signing below

Human Resource

Signature: A Ming

Siddartha institute of Engineering & Fechnology

Siddartha Nagar Narayanavanan Road

This is a system generated confirmation letter that does not require an authorized signature. Chittoor IDL LA.P.



## 13th September, 2018

V Vaishnavi 5- 209A, Narayanavanam, Chittoor, Andhra Pradesh - 517581

### Dear Vaishnavi,

We have pleasure of informing you of your appointment as **Junior Executive** in our organization on the following terms and conditions:

### Appointment

Your appointment shall be effective from the date of joining i.e. 25<sup>th</sup> April, 2018.

The appointment is subject to your reading, understanding, signing & accepting the "Confidentiality & Non-Disclosure Agreement" and "Agreement of Employment" of specific period.

### Payment terms

As per salary break up enclosed Annexure A.

No payment of any kind whatsoever will be payable to you other than what is mentioned in this letter.

Your payment terms are strictly confidential. It is not to be discussed with anyone.

### Leaves

Leave entitlement as per leave policy attached.

PLACEMENT OFFICER
Siddartha Institute of Engineering & Fectinology
Siddartha Nagar Narayanavanan Road
PUTTUR, 517 583 Chittool (Dt.) (A.P.)



On termination of this appointment or contract of the company client organization., you will immediately hand over all correspondence, specifications, formulae, books, documents, market data, cost data, drawings, effects or records etc. belonging to the company/client organization or relating to its business and shall not retain or make copies of these items. Your Full & Final settlement would be completed only after you have handed over all the documents and handed over the charge to the company representative

### **Disciplinary Action**

You are required to maintain the discipline in the organization. You have to be utmost clear and honest in your dealing with the organization & the client organizations. You shall be courteous & polite in dealing with cost off, superiors & employees of client organizations. It is expected that you will not involve yourself in any riotous. fighting, drunkenness, disorderly or indecent behavior, wrongful assembly & any kind of fraud including moral turpitude while on duty, or at place of work or at client organization's place.

If you fail to conduct yourself, you will be liable for disciplinary action inclusive of dismissal of service.

Yours faithfully,

For Total Sourcing Solutions,

Yogesh Giri

Founder & CEO

I agree to accept employment on the terms and conditions mentioned in this letter of appointment. I have gone thru the agreement signed between TSS and its client and have understood the terms clearly and I will abide by these terms.

(Employee Signature)

PLACEMENT OFFICER

PLACEMENT OFFICER

Siddartha Institute of Engineering & rechnology

Siddartha Nagar Narayanavanan Road

Siddartha Nagar Narayanavanan Road

PUT FUR 517 583 Chittoor (Dt.) (A.P.)



### OFFER CONFIRMATION LETTER

Ms. Ramya Nalladimmu Bangalore Date: 14th September 2020

Dear Ramya,

We are pleased to offer you employment with Cerium Systems Private Limited in the capacity of "Senior Engineer-Physical Design"

Your total annual CTC will be INR 6,00,000. Tax will be deducted at source. Your base compensation will be paid on a monthly basis. Please see the annexure to this offer letter for the break-up of your detailed compensation.

All the terms and conditions of your employment will be in accordance with the letter of employment and other information that you will be required to sign on the date of joining.

We are certain that you will find a career with Cerium Systems to be challenging and rewarding. We feel that your skills and background will be valuable assets to our company, and look forward to working with you.

If you choose to accept this offer, please send us your acceptance by 16th September 2020. If you have any queries, please feel free to contact us.

The preferred date of joining would be on or before

16 September 2020

For Cerium Systems Private Limited

Team HR

PLACEMENT OFFICER
Siddartha institute of Engineering & rechnology
Siddartha Nagar Narayanavanan Road
PUTTUR 517 583 Chittoor (Dt.) (A.P.)



## ANNEXURE SALARY STRUCTURE

# Total Annual Compensation: INR 600000

Salary Components	Per Month	Per Annum
Basic	19,167	2,30,000
HRA	7,667	92,000
Conveyance	1,600	19,200
LTA	1,597	19,167
Medical	1,250	15,000
Food Coupons	2,600	31,200
Internet	2,000	24,000
Telephone	1,000	12,000
Special Allowance	6,718	80,617
Bonus	1,597	19,159
PF	1,800	21,600
Gratuity	921	11,058
Total Base Salary	47,917	5,75,000
Benefit		25,000
Total Annual CTC in INR		6,00,000

\*Benefit: Medical and personal accidental insurance

Signature:

Ms. Ramya Nalladimmu

Date:

PLACEMENT OFFICER
Siddartha Institute of Engineering & Technology
Siddartha Nagar Narayanavanan Road
PUTTUR 517 583 Chittoot (Dt.) (A.P.)

Candidate ID: 845984/70168

Date of Joining: 5/17/2017

Joining Location: Pune

Designation: Software Engineer/A4

### Dear BHARGAVA S

To ensure that you experience a smooth onboarding, we would like to help you with a brief agenda for your day one at Capgemini.

1.	Welcome Address		
2.	Verification of master data sheet, which contains your detailed information.		
3.	Verification of joining documents*		
4.	Receipt of employee handbook and visitor-cum-bus pass		
5.	Submission of signed documents		
6.	Receipt of hard copy of offer letter		
7.	ID cum access card formalities		
8.	Bank account opening formalities		
9.	Meeting the buddy		

Please report by 9:00 am at Pune, for joining formalities as per the address mentioned below:

Capgemini Technology Services India Limited, A-1, Technology Park,

MIDC, Talwade, Pune - 411062, Maharashtra

PLACEMENT OFFICER
Siddartha institute of Engineering & Technology
Siddartha Nagar Narayanavanan Road
PHITTUR 517 583 Chittoor (Dt.) (A.P.)

Please note that Capgemini may ask you to submit additional documents as and when required, especially with respect to the Background verification process.

In the absence of the above listed documents your onboarding may be delayed or deferred.

## Kindly note:

- Capgemini has a dress code policy and you need to always dress in formal attire.
- If you are driving to office on the first day, please ensure you are there by 8:45AM, and contact security at the main gate for your entry pass.

Best Regards, Team HR

The information contained in this message is proprietary and confidential. Copyright © 2013. All rights reserved by Capgemini

## BHARGAVA S

## Software Engineer

Total Cost to Company (CTC).

Rs.315000.00

Monthly Components	Per Month	Annualized
Basic	Rs.8860.0	Rs.106320.0
House Rent Allowance	Rs.4430.0	Rs.53160.0
Conveyance Allowance	Rs.1600.0	Rs. 19200.0
Other Reimbursements & Allowances#	Rs.463.0	Rs.5556.0
Personal Allowance	Rs.0.0	Rs. 0.0
Advance Statutory Bonus	Rs.1772.0	Rs.21264.0
n Kak aksin (KAAO), amungasariansi Tua Amusemba mbi		
Gross monthly salary	Rs.17125.0	Rs.205500.0
Statutory payments ++		
Capgemini's contribution to PF ++	Rs.1063.0	Rs.12756.0
Gratuity (accrual only)	Rs.426.0	Rs.5112.0
Total Fixed Compensation		Rs.223368.0
Performance Bonus**		Rs.0.0
Special Incentive ##	Rs.6250.0	Rs.75000.0
Total Cash Compensation		Rs.298,368.0
sese, strange alv are model as averan fields are		
Benefits		
Medical, Accident & Life Insurance Premium		Rs.6877.0
Capgemini contribution to ESI		Rs.9756.0
Total Cost to Company		Rs.315000.0

- D.) The following elements are included in the compensation package stated above:
  - 1. Provident Fund- You will be covered under the Cappemini Technology Services India Limited Employees' Provident Fund (PF) scheme wherein, the Company will contribute towards PF at the statutory rate as may be defined by the government from time to time. Your contribution and the Company's contribution have been included as a part of the above-mentioned compensation.
  - 2. <u>Gratuity</u>- Upon cessation of employment after completion of continuous service of at least five (5) years with the Company, you will be eligible for gratuity as per the Payment of Gratuity Act. The amount towards gratuity accrual forms a part of the above-mentioned compensation.
  - 3. <u>ESIC-</u> In the event you are eligible, you will be covered under the Employees' State Insurance Act wherein, the Company will contribute towards ESIC at the statutory rate. Your contribution and the Company's contribution form a part of the above-mentioned compensation.
  - 4. <u>Performance Bonus (Variable Pay)</u> You will be eligible to participate in the Company's Performance Bonus as per the Company policy.

#### NOTE:

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- a.) All statutory payments are demonstrated based on current applicable practice and law and may be subject to changes based on changes in law from time to time. Further, any changes/modification to statutory payments, due to change and/or amendment in law, shall not be treated as change in service condition(s) and therefore no notice of such change will be provided to you. However, Company shall endeavor to inform you, via separate communication, about any changes/modification to statutory payment.
- b.) The Performance Bonus referred above may include any statutory bonus mandated by applicable law.
- 5. Special Incentive- You will be given (Rs.6,250.00 per month) 'post training incentive' after completion of 6 months from the date of joining the organization subject to successful completion of fresher training (as detailed in section H conditions to hire). This s component will appear as special Incentive in your pay slip.
- E.) As an employee of the Company, you shall be entitled to the following benefits subject to any change made by the Company from time to time:
  - 1. Group Medical Insurance- In accordance with the Company's policy, you and your immediate family (as defined in the Company's policy) shall be covered under the Medical Insurance policy held by the Company. Additionally, if you are required to travel abroad, you may be covered under the Company's Overseas Medical Insurance Policy.
  - 2. <u>Group Personal Accident Insurance</u>- You shall be covered under the Personal Accident Insurance Policy held by the Company.
  - 3. <u>Group Term Life Insurance</u>- You shall also be covered under the Group Term Life Insurance Policy held by the Company.
  - 4. <u>Transport Facility-</u> Bus transport facility may be available, by paying nominal charges as per Company's policy, on various routes at different Company locations. If you opt for the facility, the applicable charges will be deducted from your salary in the monthly payroll.
  - 5. <u>Annual Leave/Public Holidays</u>- You will be eligible for annual leaves and public holidays as determined by the Company's Leave Policy which is subject to change from time to time.

If you become indebted to the Company for any reason, the Company may, if it so elects, set off any sum due to the Company from you against the compensation payable to you and collect any remaining balance from you.

work for the Company for 24 months, failing which there would be certain monetary liabilities that you would need to bear. Prior to acceptance of our Offer, you may request HR Department for more details in this respect including draft of such an agreement, for your review.

You fill the complete Back ground verification link given along with the welcome mail of the offer

- j. You have achieved minimum 60% aggregate in all semesters of your graduation.
- k. You submit the following mandatory documents before the date of joining.
  - 1. Highest Degree/Provisional Certificate and Final year Mark sheet
  - 2. In case you do not have the Education documents on the Day of joining, you should submit the same to the HR not later than 3 months from Date of Joining.
- You will join our Fresher training and for successful completion of training you will be evaluated upon defined parameters and will be required to score a minimum percentage. Details pertaining to fresher training will be provided to you separately at the time of onboarding.
- 2. Your employment is inter alia based on the information furnished by you to the Company including declarations and undertakings thereto. If at any time during your employment with the Company, the Company discovers that you have furnished any false, fake, forged information (including documentation) for securing employment with the Company or otherwise, the Company reserves the right to take disciplinary action against you, including, but not limited to, right to terminate your employment without notice and your employment with the Company will be void ab-initio.
- I) Your employment with the Company will also be governed by the terms and conditions of employment contained in **Exhibit 1** attached hereto.
- J) The Company's address for sending notice in relation to your employment is as below:

Kind Attn:

Head - Human Resources

Address:

Capgemini Technology Services India Limited,

Capgemini Knowledge Park, IT 3 IT 4, SEZ, 400 708.

Thane-Belapur Rd, TTC Industrial Area, Airoli, Navi Mumbai, Maharashtra 400708

Email:

hremployeeservices.in@capgemini.com

Siddartha Institute of Engineering & Technology Siddartha Nagar Narayanavanan Road PULTUR 517 583 Chittooi (Dt.) (A.P.)

# Proceedings of the District Collector & Chairman, DSC, Chittoor Present :: Dr.N.Bharath Gupta, IAS.,

Proc.Roc.No. A3/2116/2019/DSC 2020 (Pts)

Dated: 03-12-2020.

Public Servants - Grama Sachivalayams - Chittoor District - Panchayat Secretary Grade VI (Digital Assistant) - Sri / Smt / Kum M ROJA - Provisionally selected through District Selection Committee, Chittoor - Allotted to Varathuru Gram Sachivalayam of G.D.Nellore Mandal - Orders issued.

Read: 1. GO.Ms.No.110, PR & RD Dept., (MDL-1), dt.19-07-2019.

- 2. GO.Ms.No.148, PR & RD (Mdi.II), Dt.27.09.2019.
- 3. Notification No. 02/2020, Dated: 10-01-2020.
- 4. Memo No. 53/CPR&RD/S/2020, dated: 28-10-2020 of the PR &RD Dept.,
- 5. Appointment orders issued vide Proceedings No. E16/423/2020/DSC-2020 dated: 23/11/2020 of the District Collector & Chairman, DSC , Chittoor (Acceptance given by the Candidates).
- 6. Note orders of the District Collector & Chairman, DSC Chittoor, Dated: 03-12-2020

### ORDER:-

Sri / Smt / Kum. M ROJA S/o...D/o M ESWARAIAH (Hall Ticket No: 201009022609) has been provisionally selected for the post of Panchayat Secretary Grade.VI (Digital Assistant) in the Gram Sachivalayams and allotted to Varathuru Gram Sachivalayam of G.D.Nellore Mandal, Chittoor District.

The appointment will be governed by the AP State & Sub-ordinate Service Rules and the Andhra Pradesh Panchayat Raj Sub-Ordinate Service Rules, 2010 or any other Special Rules as applicable and amended from time to time. The individual will be placed on probation for a period of 2 (TWO) years from the date of joining. During the period of probation the individual will be paid consolidated pay of Rs.15,000/per month. After successful completion of the probation period the individual will be placed in the Time Scale of pay of Rs.14,600 - Rs.44,870 in the Revised Pay Scale - 2015.

The individual is directed to report for duty as Panchayat Secretary Grade.VI (Digital Assistant) before the Mandal Parishad Development Officer G.D.Nellore Mandal duly producing copy of this posting orders along with the Physical fitness certificate and one set of all the relevant certificates duly attested by any Gazetted officer.

The Mandal Parishad Development Officer G.D.Nellore Mandal is requested to admit the individual for duty and intimate the date of joining to the District Panchayat Officer, Chittoor.

For District Collector & Chairman, DSC,

Chittoo

Siddartha Institute of Engineering & Fechnology Sri / Smt / Kum. M ROJA Siddartha institute of Linguistra 10 128 A., DIGUVAPADMASALI STREET, CHITTOOR, NARAYANAVANAM, NARAYANAVANAM, CHITTOOR, PARAYANAVANAM, NARAYANAVANAM, CHITTOOR, PARAYANAVANAM, CHITTOOR, STATE OF CHITTOR STATE OF CHITTORS STATE OF

Copy to the Extension Officer (PR&RD), G.D.Nellore Mandal.

Copy to the Mandal Parishad Development officer, G.D.Nellore Mandal

Copy to the Divisional Panchayat Officer, Chittoor/Madanapalle/Tirupati.

Copy to the STO/ATO, Sub-Treasury concerned for information.

Copy to the Member Secretary, District Selection Committee, Chittoor & CEO, ZP, Chittoor.

Copy to the Stock file.

Thummalagunta, Tirupathi Rual Chittoor Dist, Andhra Pradesh - 517 502 Mobile - 8686063596

# Letter of Employment

Dear Babji

Further to the Interview you had with us, we are pleased to appoint you in our organization as Process Associate for a fixed period of employment on Contract basis, on the following terms and conditions:

You will be paid a salary of Rs.12,500/-CTC per month (Rupees Twelve Thousand Five hundred only).

You are requested to report to the duty on or before 27th February 2018 against BV completion.

The term of your employment shall be valid for a period of six months from the date of your joining with us. Notwithstanding this, in the event of the project/work/deputation for which you are being employed, terminates before the aforementioned period, the contract shall be contract work.

You shall report to the work at the premises of RR Donnelley, R.A. Puram, Chennai. Also, you may be deputed by the company to work at any other locations, if necessary.

During the contract period you will be working as per the office timing and rotational work shifts (including night shift) of the client, which at present is six days a week.

You have to strictly adhere to the rules and regulations made by the company, as are in force at present or may be introduced or amended from time to time, which includes, Shift timings, Office decorum, System Security and other Company Security Policies, etc.,

You shall not disclose any information related to the company to any unauthorized person, firm, or company whatsoever, either during the currency of your employment and/or any time thereafter. Breach of this stipulation will entitle the company to terminate your employment immediately without notice and you will be held responsible for any damage, which the company may suffer as a result of such disclosures.

This contract shall be terminable by either party giving 30 (Thirty) days' notice in writing or salary in lieu of notice, to the other party.

As part of our corporate policy and to ensure your continued employment with us for a minimum mandatory period of 3 months, you are requested to submit one of your latest Original educational certificate or equivalent cash as security deposit upon joining.

Wishing you the very best in your assignment with us and as a token of your understanding and accepting of the standard terms of employment, you are requested to sign the duplicate copy of this letter and return to us within a day.

With warm regards

Yours truly For Gem Software Solutions Limited

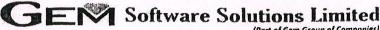
Authorized Signatory

I hereby accept the above mentioned terms and conditions.

Name: N. BARTI

Signature: 01 Ball Date: 12-02-2018

PLACEMENT OFFICER



(Part of Gem Group of Companies)

Level-5, Chamiers Tower, 37 Chamiers Road, Teynampet, Chennai - 18, INDIA.

: info@gemsoft.co.in : www.gemsoft.co.in

: 42120104/06/09

5th February 2020

Mr K.S. Gunasekhar # 5/3/82 M.G. Road Ekamparakuppam (P) Nagari Mandal Chittoor Dist - 517 592 Mobile - 8332895163

#### Letter of Employment

Dear Srinivasan

Further to the Interview you had with us, we are pleased to appoint you in our organization as "Process Associate" for a fixed period of employment on Contract basis, on the following terms and conditions:

You will be paid a salary of Rs.14,563/-CTC per month (Rupees Fourteen Thousand Five hundred and Sixty three only).

You are requested to report to the duty on or before 6th February 2020 against BV completion.

The term of your employment shall be valid for a period of 1 year from the date of your joining with us. Notwithstanding this, in the event of the project/work/deputation for which you are being employed, terminates before the aforementioned period, the contract shall be co-terminus with the project/work.

You shall report to the work at the premises of RR Donnelley, R.A. Puram, Chennal. Also, you may be deputed by the company to work at any other locations, if necessary.

During the contract period you will be working as per the office timing and rotational work shifts (including night shift) of the client, which at present is six days a week.

You have to strictly adhere to the rules and regulations made by the company, as are in force at present or may be introduced or amended from time to time, which includes, Shift timings, Office decorum, System Security and other Company Security Policies, etc.,

You shall not disclose any information related to the company to any unauthorized person, firm, or company whatsoever, either during the currency of your employment and/or any time thereafter. Breach of this stipulation will entitle the company to terminate your employment immediately without notice and you will be held responsible for any damage, which the company may suffer as a result of such disclosures.

This contract shall be terminable by either party giving 30 (Thirty) days' notice in writing or salary in lieu of notice, to the other party.

As part of our corporate policy and to ensure your continued employment with us for a minimum mandatory period of 3 months, you are requested to submit one of your latest Original educational certificate or equivalent cash as security deposit upon joining.

Wishing you the very best in your assignment with us and as a token of your understanding and accepting of the standard terms of employment, you are requested to sign the duplicate copy of this letter and return to us within a day.

With warm regards

Yours truly.

For Gem Software Solutions Limited

Authorized Signatory

I hereby accept the above mentioned terms and conditions.

Name: 13 Gunalekhay

Signature: 1 (36

PLACEMENT OFFICER Siddartha institute of Engineering & Fechnologis

Siddartha Negar Narayanavanan Road PUTTUR 517 583 Chitteori DLL

Corporate Office : 78 Cathedral Road, Gopalapuram, Chennai - 600 086, Tamilnadu, INDIA





02-May-2018

Anilkumar V

Dear Anilkumar,



In continuation to our discussions, we are pleased to offer you the role of Process Executive - Data in Cognizant Technology Solutions India Private Limited.

You are entitled to an Annual Gross Compensation (AGC) of Rs.140,016. The other details about your compensation is presented in Annexure A. We would like to inform you that Cognizant has considered 8 months of your experience as relevant, which would be updated in our records. Your place of posting will be Bangalore.

Your appointment will be governed by the terms and conditions of employment presented in **Annexure B**. You will also be governed by the rules, regulations and practices in vogue and those that may change from time to time. Your compensation is highly confidential and if the need arises, you may discuss it only with your Manager.

We request you to join us on or before 03-May-2018.

Cognizant is keen that there is a secure environment for clients and internally too. You are required to be registered with the National Skills Registry (NSR) and provide the ITPIN while joining the organization. Please refer **Annexure B** for more details.

### Please note:

• This appointment is subject to satisfactory professional reference checks

- This offer from Cognizant is valid for 3 months only from the date of offer, any extension in said validity shall be at the discretion of the company and shall be communicated to you in writing
- Prior to commencing employment with Cognizant you must provide Cognizant with evidence of your right to work in India and other such documents as Cognizant may request

We look forward to your joining us. Should you have any further questions or clarifications, please feel free to contact us.

Yours sincerely

For Cognizant Technology Solutions India Pvt. Ltd.

Suresh Bethavandu

**Global Head-Talent Acquisition** 

I have read the offer, understood and accept the above mentioned terms and conditions.

Signature:

Date:

Suddartha Nagar Narayanavanan Road



#### Annexure A

Name:	Anilkumar V	Designation:	Process Executive - Data
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Sl. No.	Description	Monthly	Yearly
1	Basic	6,500	78,000
2	Company's contribution of PF #	780	9,360
3	Advance Statutory Bonus***	2,000	24,000
4	Special Allowance*	1,030	12,360
5	Company's Contribution of ESI @ 4.75% of Monthly Gross minus statutory exclusions	358	4,296
	Annual Gross Compensation		128,016
	Incentive Indication (per annum)**		12,000
	Annual Total Compensation		140,016

As an associate you are also entitled to the following additional benefits:

- Floating Medical Insurance Coverage
- Round the Clock Group personal accident Insurance coverage
- Group Term Life Insurance Coverage
- Employees' compensation insurance benefit as per the Employees' Compensation Act, 1923
- Gratuity, on separation after 4 years and 240 calendar days of continuous service, payable as per Payment of Gratuity Act, 1972
- Women associates joining Cognizant will be entitled to Maternity leave as per the Maternity Benefit Act, 1962

# PF is contributed at 12% of your basic. If you are an International worker, it is contributed at 12% of your monthly gross compensation excluding HRA

- \* Flexible Benefit Plan: Your compensation has been structured to ensure that you are adequately empowered to apportion components of your salary in a manner that suits you the best. This plan will enable you to
- 1. Choose from a bouquet of allowance or benefits
- 2. Redefine your salary structure within prescribed guidelines
- 3. Optimize your earnings
- \*\* Advance Statutory Bonus is in line with the provisions of Payment of Bonus Act, 1965.

### Note:

- Any statutory revision of Provident Fund/ESI Contribution or any other similar statutory benefits will result in a change in the Net take home salary and the Annual Gross Compensation will remain the same.
- Cognizant has made this offer in good faith after expending significant time and resources in the hiring process. We hope you will join us, but appreciate your right to pursue another path. Your formal commitment to joining us forms the basis of further planning and client communication at Cognizant. If you renege on the commitment and decide not to join us after signing the offer letter, Cognizant reserves the right to not consider you for future career opportunities in the company. We look forward to welcoming you to Cognizant.

Login to https:\\onecognizant.cognizant.com->Total Rewards App for more details.

Siddarbis lestifate of Engineering & Technologia Siddartha Nagar Narayanavanan Row PUTTUR 517 583. Chilles: (DE) (A.P.)